

ORANGE TOWNSHIP
265 West David Hwy
Berlin Orange Fire Station

Approved November 5, 2008

1. **REGULAR MEETING OF THE ORANGE TOWNSHIP BOARD** WAS CALLED TO ORDER ON **OCTOBER 14, 2008 AT 7:00 PM**
2. **PLEDGE OF ALLEGIANCE**
3. **PRESENT: Board Members:** Weisgerber, Bowerman, Nash, First & Ferris
4. **PUBLIC COMMENT:** None
5. **APPROVAL OF AGENDA:** Ferris asked that item 11 d proposed derelict buildings ordinance be moved to the November agenda. *Motion to approve the agenda with above changes made by Nash, support from First. Motion Carried*
6. **CORRESPONDENCE AND INFORMATION:** Bowerman relay information regarding an MDOT summit and the ICEA newsletter. Weisgerber discussed a letter that he received from the Tax Tribunal, and also building permits that had become void from none use. He mentioned an MTA Capital Currents article and the MTA Journal.
7. **MINUTES:**
Bowerman read the minutes of the September regular board meeting. Bowerman indicated that the words “with above changes” should be removed from the motion to approve the agenda. *Motion to approve with the above change made by First with support from Nash. Motion Carried.*
8. **TREASURERS REPORT:** Ferris read the treasurer’s report. She stated that she had rolled the 5/3 savings account into a 1 year Certificate of Deposit at 4.2%. *Motion to approve the financial reports made by First with support from Bowerman. Motion Carried.*
9. **GENERAL LEDGER:** Weisgerber indicated that this is something that can be done on a quarterly basis.
10. **MONTHLY BILLS:** Bowerman read the bills. *Motion to pay the bills made by First with support form Weisgerber. Motion carried.*
11. **REPORTS:**
 - a. Zoning administrator report: Zoning administrator has several other meetings that occur on the same day as this meeting and will attempt to attend later in the meeting.
 - b. Berlin Orange Fire Department – No bids have been received as of date regarding the building addition.
 - c. Elections – Bowerman indicated the amount of absentee ballots that have been mailed so far. Weisgerber discussed the function of the Election Commission.
12. **UNFINISHED BUSINESS:**
 - a. Water Franchise Agreement – Attorney Bultje unable to attend this meeting and this will be carried over to next month’s meeting.
 - b. Emergency Services Building Expansion – Discussed earlier.

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- c. Dust Control – An email was received from one of the concerned parties regarding his dissatisfaction of some of the board members.
- d. Minutes Amendment – Ferris read the following statement: “For the record, Nancy did I tell you I had extra money that I can not find what it was from and this was told at our meeting when closing the tax process in April of 2008. She stated yes. Do you also recall receiving a computer glitch from my computer to yours; your computer showed a double payment on a parcel and my computer did not have that double payment. She stated yes” *and asked that this be entered into the minutes as an addition to the August 2008 minutes in the form of a motion. Nash supported the motion. Motion Carried.*
- e. Fall Newsletter – This will go out with the fall tax notices. Weisgerber asked that members of the new board please submit a statement.

13. NEW BUSINESS:

- a. Audit Report – Larry Tiejema presented the completed audit report and discussed changes that have taken place in the audit laws. *First made a motion that the township has a yearly audit conducted, with support from Bowerman. Motion carried.*
- b. Payroll Software – Bowerman explained the payroll software addition to QuickBooks that is a yearly extra expense of \$199.00. *Bowerman made a motion that the township authorize the purchase of this software and reimburse the cost to the individual whose credit card is used, with support from Weisgerber.* Discussion: First asked if this software would update to the most current tax information. *Motion Carried.*
- c. Traffic Control Signal Resolution – *Weisgerber offered the attached resolution regarding a traffic control signal at the corner of M-66 and David Hwy. Nash supported the resolution. Motion Carried.* Added: “Weisgerber aye, Bowerman aye, Ferris aye, First nay, Nash aye”
- d. Zoning – Bowerman read the zoning report. Ferris discussed cost of zoning. Weisgerber asked clarification of whether this cost included the consultant’s fees. Zoning administrator indicates that she has met with owner of flea market regarding some issues. Weisgerber stated that there will need to be some replacements on both the Planning Commission and the Zoning Board of Appeals.

14. PUBLIC COMMENT:

- Citizen commented QuickBooks is costly for just the addition of payroll.
- Citizen voiced concern over trucks exiting the campgrounds/flea market onto Nichols road.
- Zoning costs was discussed.
- Sparrow land transfer is scheduled to be completed either this week or next.
- Citizen read in the paper that there is not a guarantee that the hospital will build.

15. POTENTIAL FUTURE AGENDA ITEMS:

- a. Noise – Dust Control issue
- b. Dangerous Buildings Ordinance.

- 16. ADJOURNMENT:** *Motion to adjourn the meeting made by Nash with support from First. Motion carried.* Meeting adjourned at 9:00 P.M.

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RESPECTFULLY SUBMITTED,
VICKI BOWERMAN
ORANGE TOWNSHIP CLERK

APPROVED:_____11/5/08_____

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